



Barrie Municipal
 Non-Profit Housing
 www.bmnphc.com

Victoria Village
 72 Ross Street, Unit 2
 Barrie, ON
 L4N 1G3
 Tel: 705.727.1101
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Appendix 2:

Community Room Booking Application

Who is in charge of the event? _____

Name of Building _____

Tenant/Group

Name _____

Address _____

Phone Number _____ Alternate Number _____

E-mail _____

Where do you want to hold the event? _____

Which space would you like to use? _____

What date is your event? _____

Start time _____ am / pm End Time _____ am / pm

Describe event _____

How many people will be at the event? _____

Who can attend?

- All tenants
- Only people who are invited
- Only some tenants
- Open to tenant and community

Will you be **servicing** liquor? ___Yes ___No

Will you be **selling** liquor? ___Yes ___No

Do you **charge** people money for this event?

For example: admission, membership fees, donations. ___Yes ___No

If yes, please tell us more: _____

Are you **selling** anything? ___Yes ___No

If yes, please tell us more:

If you are booking the space for a group, what **kind of group** is it? Check as many as apply.

Tenant Non-Profit For Profit Religious Political

Does your group get financial grants? ___ Yes ___ No

Who gives grants to your group? _____

What is the group's **purpose**? _____

I have read the Terms of Agreement. I agree to follow BMNPHC rules. I know that if I break any of the rules, this contract will be cancelled.

Authorized BMNPHC staff

Person in charge of the event

Date

FOR STAFF USE ONLY

Was the application approved? ___ Yes ___ No

Does the applicant have insurance?

___ They are covered by BMNPHC

___ I have seen the proof of insurance

___ Fees and application sent

Initial: _____

Initial: _____

Did the applicant pay:

___ Damage Deposit

Initial: _____

Was the damage deposit returned to the renter? ___ Yes ___ No

If yes, provide date: _____ Initial: _____

If no, please provide explanation: _____
